

DUTIES OF THE EXAMINATION BOARD (1/4)

AS STIPULATED BY THE SKILLSFUTURE SINGAPORE (SSG)

The Examination Board is to develop, implement, and review the processes governing the conduct of examinations or assessments for the courses developed by ECTA.

DUTIES OF THE EXAMINATION BOARD (2/4)

AS STIPULATED BY THE SKILLSFUTURE SINGAPORE (SSG)

The Exam Board will review the development of procedures to facilitate the following:

- a. ensure the security of examination scripts and answer scripts;
- b. ensure the proper conduct of examinations and assessments;
- c. define and ensure the proper discharge of duties and responsibilities of invigilators and markers;
- d. conduct moderation of examination and assessment marks; and
- e. handle appeals from students with regard to examination or assessment matters.

DUTIES OF THE EXAMINATION BOARD FOR EXTERNALLY DEVELOPED COURSES (3/4)

The Examination Board shall ensure that the conduct of the examinations or assessments is in accordance with the procedures specified by the external course developer or proprietor.

DUTIES OF THE EXAMINATION BOARD FOR EXTERNALLY DEVELOPED COURSES (4/4)

Where there are progression stages within or between courses, ECTA must ensure that a student has successfully completed the 'lower' stage prior to advancing to the 'higher' stage.