



**Swinburne University of Technology**  
 in conjunction with the  
**Executive Counselling & Training Academy**  
**Mount Elizabeth Hospital & Parkway College**

Please paste one photograph here for submission to Swinburne University

**APPLICATION FORM FOR ADMISSION  
 MASTER OF SOCIAL SCIENCE (PROFESSIONAL COUNSELLING)**

- STAGE 1**  
**Graduate Certificate of Social Science (Professional Counselling) - 12<sup>th</sup> Intake**  
 Course Commences: 23 Jun 2010 Closing Date: 31 May 2010
- STAGE 2**  
**Graduate Diploma of Social Science (Professional Counselling) - 11<sup>th</sup> Intake**  
 Course Commences: 27 Jul 2010 Closing Date: 28 Jun 2010
- STAGE 3**  
**Master of Social Science (Professional Counselling) -13<sup>th</sup> Intake**  
 Course Commences: 5 Aug 2010 Closing Date: 5 Jul 2010  
**ELECTIVES: *please tick one***
  - CERTIFICATE IN COGNITIVE BEHAVIOURAL THERAPY**
  - CERTIFICATE IN FAMILY THERAPY**

Please paste one photograph here for submission to ECTA

Before submitting this application, please ensure that you have enclosed all items under 'Checklist' (point 6)

<b>1. PERSONAL DETAILS (please print clearly)</b>	
<b>Name (as in NRIC / Passport)</b>	(Mr / Ms / Mrs/ Mdm/ Dr)
<b>Preferred Name</b>	
<b>NRIC / Passport Number</b>	
<b>Country of Birth</b>	
<b>Citizenship</b>	Singaporean / Permanent Resident / Others (please specify: )
<b>Date of Birth</b>	_____/_____/_____ Date Month Year
<b>Marital Status</b>	
<b>Mailing Address</b>	S( )
<b>Phone Number</b>	_____ Home Office Mobile Fax
<b>Email Address</b>	
<b>Religion</b>	
<b>Language(s) Spoken</b>	

## 2. EDUCATION DETAILS *(please print clearly)*

### Post-Secondary / Tertiary Studies

List all tertiary or post-secondary courses attempted including any in current year

Name of Institution	Name of Qualification (Degree or Diploma)	Years Attended	Completed (Circle One)	Results attached (Circle One)
			Yes / No	Yes / No
			Yes / No	Yes / No
			Yes / No	Yes / No
			Yes / No	Yes / No
			Yes / No	Yes / No
Have you ever been precluded from further study at this University or any other higher education institutions?				Yes / No
If Yes, please give details - _____ _____ _____				

## 3. ADDITIONAL INFORMATION

Other qualifications or certificate of attainment or competencies

(1)  Applicable

(2)  Not Applicable

If you respond to (1), please provide details:

The year you completed the qualification or certification \_\_\_\_\_

(a) Are you sponsored by an organization?  Yes  No

(b) How did you learn about the programme? (Please tick)

Friends  Internet  Mailers  Others

Advertisement  Current Student

If so, please give the name of the publication. Name: \_\_\_\_\_

\_\_\_\_\_

**4. EMPLOYMENT & WORK EXPERIENCE (please print clearly)**

Details of relevant employment or work experience

Organization	Position or Title	Dates		Full/Part Time (Circle One)
		From	To	
				F / P
				F / P
				F / P
				F / P
				F / P
				F / P
				F / P
				F / P
				F / P
				F / P

**Present Occupation:**

**Title:**

**Since:**

**Number of Years:**

**Brief description of duties and responsibilities**

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## 5. DECLARATION

- (a) I understand that all the information provided will be used in the admission process. The data will also become a part of my student record and may be used for all purposes relating to my studies in accordance with the procedures of the Swinburne University of Technology and the Executive Counselling & Training Academy.
- (b) I declare that the information given to support this application form is accurate and complete. I am aware that the Swinburne University of Technology reserve the right to cancel my application at any time if the information given in this application is found to be untrue. If accepted as a student, I will comply with all conditions, rules and regulations of the University and its representative.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## 6. CHECKLIST

The application package must contain the following items:

- A completed application form (sections 1 – 5 of this form **must** be filled in)
- \* Two Copies of your GCE "O" Level Certificate any degrees, diplomas, certificates or official transcripts – in duplicates (*\*Please bring the Original Documents during your interview*)
- Two Copies of your Resume – in duplicates
- One-page typed and double-spaced essay on why you decide to apply for this course
- One-page character reference
- Photocopy of Identity card ( both sides) – in duplicates
- Two passport-sized photographs
- Registration and Administrative Fee of S\$856.00 for entry into Stage 1; and S\$1,070.00 for entry into Stage 2 or 3

Cheque should be crossed in favour of **ECTA**.

**(Note that the registration and administrative fee will be refunded in full if the application is unsuccessful. However, the registration fee will be forfeited if the applicant withdraws)**

The completed application package should be returned to:

**Clinical Director  
(Master of Social Science (Professional Counselling)  
Executive Counselling and Training Academy Pte Ltd  
451 Joo Chiat Road  
#02-07/08/09/10/11 Katong Junction  
Singapore 427664**